Eden Hills Community Development District

Agenda

May 12, 2021

AGENDA

Community Development District

219 E. Livingston St., Orlando, Florida 32801 Phone: 407-841-5524 - Fax: 407-839-1526

May 5, 2021

Board of Supervisors Eden Hills Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the **Eden Hills Community Development District** will be held **Wednesday**, **May 12**, **2021** at **5:00 PM** at **Lake Alfred Public Library**, **245 N Seminole Ave.**, **Lake Alfred**, FL **33850**

Call-In Information: 1-646-876-9923 Meeting ID: 938 4239 9863 Zoom Join Link: <u>https://zoom.us/j/93842399863</u>

Following is the advance agenda for the meeting:

Board of Supervisors Meeting

- 1. Roll Call
- 2. Public Comment Period (¹Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
- 3. Approval of Minutes of the March 10, 2021 Board of Supervisors Meeting
- 4. Consideration of Resolution 2021-05 Approving the Proposed Fiscal Year 2022 Budget (Suggested Date: August 11, 2021), Declaring Special Assessments, and Setting the Public Hearings on the Fiscal Year 2022 Budget and the Imposition of Operations & Maintenance Assessments (*budget to be provided under separate cover*)
- 5. Review and Ranking of Proposals Received for Phase 2 Construction Services (*to be provided under separate cover*)
- 6. Consideration of Resolution 2021-06 Designating a Date, Time, and Location for a Landowners' Meeting and Election
- 7. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager's Report
 - i. Approval of Check Register

¹ Comments will be limited to three (3) minutes

- ii. Balance Sheet and Income Statement
- iii. Ratification of Summary of Series 2020 Requisitions #23 to #37
- iv. Presentation of Number of Voters -0
- 8. Other Business
- 9. Supervisors Requests and Audience Comments
- 10. Adjournment

The second order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items. Speakers must fill out a Request to Speak form and submit it to the District Manager prior to the beginning of the meeting.

The third order of business is the approval of minutes of the March 10, 2021 Board of Supervisors Meeting. A copy of the minutes is enclosed for your review.

The fourth order of business is the Consideration of Resolution 2021-05 Approving the Proposed Fiscal Year 2022 Budget (Suggested Date: August 11, 2021), Declaring Special Assessments, and Setting the Public Hearings on the Fiscal Year 2022 Budget and the Imposition of Operations & Maintenance Assessments. A copy of the resolution is enclosed for your review. *Budget will be provided under separate cover*.

The fifth order of business is the Review and Ranking of Proposals Received for Phase 2 Construction Services. *This item will be provided under separate cover*.

The sixth order of business is the Consideration of Resolution 2021-06 Designating a Date, Time, and Location for a Landowners' Meeting and Election. A copy of the resolution is enclosed for your review.

The seventh order of business is Staff Reports. Section C is the District Manager's Report. Sub-Section 1 includes the check register for approval and Sub-Section 2 includes the balance sheet and income statement. Sub-Section 3 includes the Ratification of Summary of Series 2020 Requisitions #23 to #37. The summary is enclosed for your review. Sub-Section 4 is the Presentation of Number of Voters.

The balance of the agenda will be discussed at the meeting. In the meantime, if you should have any questions, please do not hesitate to contact me.

Sincerely,

Jill Burns District Manager

CC: Roy Van Wyk, District Counsel Enclosures

MINUTES

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MINUTES OF MEETING EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Eden Hills Community Development District was held Wednesday, **March 10, 2021** at 5:00 p.m. at the Lake Alfred Public Library, 245 N Seminole Ave., Lake Alfred, Florida.

Present and constituting a quorum:

Rennie Heath Matthew Cassidy Jack Berry Chairman Assistant Secretary Assistant Secretary

Also present were:

Jill Burns Michelle Rigoni District Manager, GMS District Counsel

Public Comment Period

FIRST ORDER OF BUSINESS

Ms. Burns called the meeting to order and called the roll. Three supervisors were present constituting a quorum.

SECOND ORDER OF BUSNESS

There were no members of the public present at the meeting, on the conference call line, or joining via Zoom.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the January 13, 2021 Board of Supervisors Meeting and Audit Committee Meeting

Ms. Burns presented the January 13, 2021 meeting minutes asked for a motion to approve both sets of minutes. The Board had no changes or corrections to the minutes.

On MOTION by Mr. Heath, seconded by Mr. Berry, with all in favor, the Minutes of the January 13, 2021 Board of Supervisors Meeting and Audit Committee Meeting, were approved.

Roll Call

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2021-04 Appointing Treasurer and Assistant Treasurer

Ms. Burns noted that Ariel Lover the current Treasurer was retiring. She asked that George Flint be appointed as Treasurer and Katie Cost as Assistant Treasurer.

On MOTION by Mr. Heath, seconded by Mr. Berry, with all in favor, the Resolution 2021-04 Appointing George Flint as Treasurer and Katie Costa as Assistant Treasurer, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Notice of Phase 2 RFP for Construction Services and Approval of Evaluation Criteria

Ms. Burns noted the ad and the evaluation criteria was included in the agenda package for

review. Questions on the RFP will be due by Friday, April 9th. Bids will be due Friday, April 16th.

On MOTION by Mr. Heath, seconded by Mr. Berry, with all in favor, the Notice of Phase 2 RFP for Construction Services and Approval of the Evaluation Criteria, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Uniform Collection Agreement with Polk County Tax Collector

Ms. Burns noted that Polk County requires an annual agreement, and this will allow the CDD to collect assessments on roll this coming November if they are ready to do that. If they are not ready, they can still execute the agreement with Polk County under no obligation.

On MOTION by Mr. Heath, seconded by Mr. Berry, with all in favor, the Uniform Collection Agreement with Polk County Tax Collector, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Fee Increase Letter for District Counsel Services from Hopping, Green & Sams

Ms. Burns reviewed the fee increase and asked the Board for any questions. The Board had

no questions.

On MOTION by Mr. Heath, seconded by Mr. Berry, with all in favor, the Fee Increase Letter for District Counsel Services from Hopping, Green & Sams, was approved.

EIGHTH ORDER OF BUSINESS

Ratification of Audit Engagement Letter from Berger, Toombs, Elam, Gaines & Frank

Ms. Burns noted that this was for the fiscal year 2021 audit. This will ratify the form of the agreement with Berger Toombs.

On MOTION by Mr. Heath, seconded by Mr. Berry, with all in favor, the Audit Engagement Letter from Berger, Toombs, Elam, Gaines & Frank, was ratified.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Rigoni had nothing to report.

B. Engineer

Mr. Wood was not present for the meeting.

C. District Manager's Report

i. Approval of the Check Register

Ms. Burns stated that the check register was included in the agenda package. She asked for a motion to approve.

On MOTION by Mr. Heath, seconded by Mr. Berry, with all in favor, the Check Register, was approved.

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ii. Balance Sheet and Income Statement

Ms. Burns presented the financials and asked for any questions. The Board had no questions.

iii. Ratification of Summary of Series 2020 Requisitions #12 to #16; #18

Other Business

Adjournment

to #22

Ms. Burns noted that the requisitions had already been approved, and she asked for a motion to ratify.

> On MOTION by Mr. Berry, seconded by Mr. Heath, with all in favor, the Summary of Series 2020 Requisitions #12-#16; #18, were ratified.

TENTH ORDER OF BUSINESS

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

There being none, the next item followed.

TWELTH ORDER OF BUSINESS

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Mr. Berry, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

Supervisors Requests and Audience Comments

SECTION IV

RESOLUTION 2021-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2021/2022; DECLARING SPECIAL ASSESSMENTS TO FUND THE PROPOSED BUDGETS PURSUANT TO CHAPTERS 170, 190 AND 197, FLORIDA STATUTES; SETTING PUBLIC HEARINGS; ADDRESSING PUBLICATION; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("Board") of the Eden Hills Community Development District ("District") prior to June 15, 2021, proposed budgets ("Proposed Budget") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("Fiscal Year 2021/2022"); and

WHEREAS, it is in the best interest of the District to fund the administrative and operations services (together, "Services") set forth in the Proposed Budget by levy of special assessments pursuant to Chapters 170, 190 and 197, *Florida Statutes* ("Assessments"), as set forth in the preliminary assessment roll included within the Proposed Budget; and

WHEREAS, the District hereby determines that benefits would accrue to the properties within the District, as outlined within the Proposed Budget, in an amount equal to or in excess of the Assessments, and that such Assessments would be fairly and reasonably allocated as set forth in the Proposed Budget; and

WHEREAS, the Board has considered the Proposed Budget, including the Assessments, and desires to set the required public hearings thereon;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT:

1. PROPOSED BUDGET APPROVED. The Proposed Budget prepared by the District Manager for Fiscal Year 2021/2022 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. DECLARING ASSESSMENTS. Pursuant to Chapters 170, 190 and 197, Florida Statutes, the Assessments shall defray the cost of the Services in the total estimated amounts set forth in the Proposed Budget. The nature of, and plans and specifications for, the Services to be funded by the Assessments are described in the Proposed Budget and in the reports (if any) of the District Engineer, all of which are on file and available for public inspection at the "District's Office," c/o Governmental Management Services – Central Florida, LLC, 219 E. Livingston Street, Orlando, Florida 32801. The Assessments shall be levied within the District on all benefitted lots and lands, and shall be apportioned, all as described in the Proposed Budget and the preliminary assessment roll included therein. The preliminary assessment roll is also on file and available for public inspection at the District's Office. The Assessments shall be paid in one more installments

pursuant to a bill issued by the District in November of 2021, and pursuant to Chapter 170, *Florida Statutes*, or, alternatively, pursuant to the *Uniform Method* as set forth in Chapter 197, *Florida Statutes*.

3. SETTING PUBLIC HEARINGS. Pursuant to Chapters 170, 190, and 197, *Florida Statutes*, public hearings on the approved Proposed Budget and the Assessments are hereby declared and set for the following date, hour and location:

DATE:	August 11, 2021
HOUR:	5:00 PM
LOCATION:	Lake Alfred Public Library
	245 North Seminole Avenue
	Lake Alfred, Florida 33850

4. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to City of Lake Alfred and Polk County at least 60 days prior to the hearing set above.

5. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 3, and shall remain on the website for at least 45 days.

6. **PUBLICATION OF NOTICE.** The District shall cause this Resolution to be published once a week for a period of two weeks in a newspaper of general circulation published in Polk County. Additionally, notice of the public hearings shall be published and mailed in the manner prescribed in Florida law.

7. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

8. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 12th day of May 2021.

ATTEST:

EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT

Secretary

Chairperson, Board of Supervisors

Exhibit A: Proposed Budget for Fiscal Year 2021/2022

Budget will be provided under separate cover.

SECTION V

Item will be provided under separate cover.

SECTION VI

RESOLUTION 2021-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A DATE, TIME AND LOCATION FOR A LANDOWNERS' MEETING AND ELECTION; PROVIDING FOR PUBLICATION; ESTABLISHING FORMS FOR THE LANDOWNERS' ELECTION; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Eden Hills Community Development District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated within the City of Lake Alfred, Polk County, Florida; and

WHEREAS, pursuant to Section 190.006(1), *Florida Statutes*, the District's Board of Supervisors ("**Board**") "shall exercise the powers granted to the district pursuant to Chapter 190, *Florida Statutes*," and the Board shall consist of five members; and

WHEREAS, the District is statutorily required to hold its second meeting of the landowners of the District for the purpose of electing Board Supervisors for the District on the first Tuesday in November, which shall be noticed pursuant to Section 190.006(2), Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT:

1. EXISTING BOARD SUPERVISORS; SEATS SUBJECT TO ELECTIONS. The Board is currently made up of the following individuals:

<u>Seat Number</u>	<u>Supervisor</u>	Term Expiration Date
1	Andrew Rhinehart	November 2021
2	Lauren O. Schwenk	November 2023
3	Warren K. "Rennie" Heath, II	November 2023
4	Matthew Cassidy	November 2021
5	Jack M. Berry	November 2021

This year, Seat 1, currently held by Andrew Rhinehart, Seat 4, currently held by Matthew Cassidy, and Seat 5, currently held by Jack M. Berry are subject to election by landowners in November 2021. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

2. LANDOWNERS' ELECTION. In accordance with Section 190.006(2), *Florida Statutes*, the meeting of the landowners to elect Board Supervisor(s) of the District shall be held on the following date, time, and location:

DATE:	November 2, 2021
TIME:	5:00 p.m.
LOCATION:	Lake Alfred Public Library
	245 North Seminole Avenue
	Lake Alfred, Florida 33850.

3. PUBLICATION. The District's Secretary is hereby directed to publish notice of the landowners' meeting and election in accordance with the requirements of Section 190.006(2), *Florida Statutes*.

4. FORMS. Pursuant to Section 190.006(2)(b), *Florida Statutes*, the landowners' meeting and election have been announced by the Board at its May 12, 2021 meeting. A sample notice of landowners' meeting and election, proxy, ballot form and instructions were presented at such meeting and are attached hereto as **Exhibit A**. Such documents are available for review and copying during normal business hours at the office of the District Manager, Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801.

5. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

6. EFFECTIVE DATE. This Resolution shall become effective upon its passage.

PASSED AND ADOPTED this 12th day of May 2021.

ATTEST:

EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A: Sample Election Documents

EXHIBIT A

NOTICE OF LANDOWNERS' MEETING AND ELECTION AND MEETING OF THE BOARD OF SUPERVISORS OF THE EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given to the public and all landowners within Eden Hills Community Development District (**"District"**), the location of which is generally described as comprising a parcel or parcels of land containing approximately 370.91 acres, generally located south of Cass Road and west of CR 557 within City of Lake Alfred, Florida, advising that a meeting of landowners will be held for the purpose of electing three (3) people to the District's Board of Supervisors (**"Board"**, and individually, **"Supervisor"**). Immediately following the landowners' meeting there will be convened a meeting of the Board for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

DATE:	November 2, 2021
TIME:	5:00 p.m.
LOCATION:	Lake Alfred Public Library
	245 North Seminole Avenue
	Lake Alfred, Florida 33850.

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Manager, Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801, Ph: (407) 841-5524 (**"District Manager's Office"**). At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person to be elected to the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners' meeting and the Board meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for these meetings may be obtained from the District Manager's Office. There may be an occasion where one or more supervisors or staff will participate by telephone.

Any person requiring special accommodations to participate in these meetings is asked to contact the District Manager's Office, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Jill Burns District Manager Run Date(s): &

PUBLISH: ONCE A WEEK FOR 2 CONSECUTIVE WEEKS, THE LAST DAY OF PUBLICATION TO BE NOT FEWER THAN 14 DAYS OR MORE THAN 28 DAYS BEFORE THE DATE OF ELECTION, IN A NEWSPAPER WHICH IS IN GENERAL CIRCULATION IN THE AREA OF THE DISTRICT

INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT FOR THE ELECTION OF SUPERVISORS

DATE OF LANDOWNERS' MEETING: November 2, 2021 TIME: 5:00 P.M. LOCATION: Lake Alfred Public Library 245 North Seminole Avenue Lake Alfred, Florida 33850.

Pursuant to Chapter 190, *Florida Statutes*, and after a Community Development District ("District") has been established and the landowners have held their initial election, there shall be a subsequent landowners' meeting for the purpose of electing members of the Board of Supervisors ("Board") every two years until the District qualifies to have its board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), *Florida Statutes*.

A landowner may vote in person at the landowners' meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District, for each position on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. For purposes of determining voting interests, platted lots shall be counted individually and rounded up to the nearest whole acre. Moreover, please note that a particular parcel of real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one acre or less, are together entitled to only one vote for that real property.

At the landowners' meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board that is open for election for the upcoming term.

This year, three (3) seats on the Board will be up for election by landowners. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

A proxy is available upon request. To be valid, each proxy must be signed by <u>one</u> of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

LANDOWNER PROXY

EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT CITY OF LAKE ALFRED, POLK COUNTY, FLORIDA LANDOWNERS' MEETING – NOVEMBER 2, 2021

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _______ ("Proxy Holder") for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners' of the Eden Hills Community Development District to be held at Lake Alfred Public Library, 245 North Seminole Avenue, Lake Alfred, Florida 33850, on November 2, 2021, at 5:00 p.m., and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner that the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing that may be considered at said meeting including, but not limited to, the election of members of the Board of Supervisors. Said Proxy Holder may vote in accordance with his or her discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally be considered at said meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked. This proxy is to continue in full force and effect from the date hereof until the conclusion of the landowners' meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the landowners' meeting prior to the Proxy Holder's exercising the voting rights conferred herein.

Printed Name of Legal Owner			
Signature of Legal Owner	Date		
Parcel Description		Acreage	Authorized Votes

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

Total Number of Authorized Votes:

NOTES: Pursuant to Section 190.006(2)(b), *Florida Statutes* (2020), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto. For purposes of determining voting interests, platted lots shall be counted individually and rounded up to the nearest whole acre. Moreover, two (2) or more persons who own real property in common that is one acre or less are together entitled to only one vote for that real property.

If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).

OFFICIAL BALLOT

EDEN HILLS COMMUNITY DEVELOPMENT DISTRICT CITY OF LAKE ALFRED, POLK COUNTY, FLORIDA LANDOWNERS' MEETING - NOVEMBER 2, 2021

For Election (3 Supervisors): The two (2) candidates receiving the highest number of votes will each receive a four (4) year term, and the one (1) candidate receiving the next highest number of votes will receive a two (2) year term, with the term of office for the successful candidates commencing upon election.

The undersigned certifies that he/she/it is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the Eden Hills Community Development District and described as follows:

Description_	Acreag	e

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel.] [If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

or

Attach Proxy.

I, ______, as Landowner, or as the proxy holder of _______ (Landowner) pursuant to the Landowner's Proxy attached hereto, do cast my votes as follows:

SEAT #	NAME OF CANDIDATE	NUMBER OF VOTES
1		
4		
5		

Date:	 Signed:

Printed Name: _____

SECTION VII

SECTION C

SECTION 1

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Eden Hills Community Development District

Summary of Checks

March 3, 2021 to May 4, 2021

Bank	Date	Check No.'s	Amount
General Fund	4/21/21	73-79	\$ 16,429.15
			\$ 16,429.15
			\$ 16,429.15

AP300R YEAR-TO-DATE *** CHECK DATES 03/03/2021 - 05/04/2021 *** G H	ACCOUNTS PAYABLE PREPAID/COMPUT JENERAL FUND JANK A GENERAL FUND	ER CHECK REGISTER	RUN 5/05/21	PAGE 1
CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACCT#	. VENDOR NAME SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
4/20/21 99999 4/20/21 VOID 202104 000-00000-	-00000	С	.00	
VOID CHECK	******INVALID VENDOR NUMBER	****		.00 000073
4/20/21 99999 4/20/21 VOID 202104 000-00000- VOID CHECK 4/21/21 00008 2/01/21 22 202102 310-51300-			2,916,67	
MANAGEMENT FEES FEB2021 2/01/21 22 202102 310-51300-		*	100.00	
INFORMATION TECH FEB2021				
2/01/21 22 202102 310-51300- DISSEMINATION SVC FEB2022	-31300	*	416.67	
2/01/21 22 202102 310-51300-	-51000	*	2.50	
OFFICE SUPPLIES 2/01/21 22 202102 310-51300-	-42500	*	9.15	
COPIES 3/01/21 23 202103 310-51300-	-34000	*	2,916.67	
MANAGEMENT FEES MARCH 21 3/01/21 23 202103 310-51300-		*	100.00	
INFO TECHNOLOGY MARCH 21				
3/01/21 23 202103 310-51300- DISSEM AGENT SER MARCH 23		*	416.67	
3/01/21 23 202103 310-51300-	-51000	*	.39	
OFFICE SUPPLIES 3/01/21 23 202103 310-51300-		*	6.86	
POSTAGE 4/01/21 24 202104 310-51300-	-34000	*	2,916.67	
MANAGEMENT FEES APRIL 21 4/01/21 24 202104 310-51300-		*	100.00	
INFO TECHNOLOGY APRIL 21				
4/01/21 24 202104 310-51300- DISSEMINATION APRIL 21		*	416.67	
4/01/21 24 202104 310-51300-	-51000	*	2.50	
OFFICE SUPPLIES 4/01/21 24 202104 310-51300-	-42500	*	3.75	
4/01/21 24 202104 310-51300- COPIES		CEC		10 325 17 000074
	GOVERNMENTAL MANAGEMENT SERVI			
4/21/21 00007 12/30/20 120011 202012 310-51300-	-31500	*	1,300.23	
PREPARE DOCS FOR DISTRICT 1/31/21 120721 202101 310-51300-	-31500	*	2,405.58	
GENERAL COUNSEL JAN 21	HOPPING GREEN & SAMS			3,705.81 000075
4/21/21 00004 1/13/21 JB011320 202101 310-51300-			200.00	
SUPERVISOR FEES 1/13/21 3/10/21 JB031020 202103 310-51300-		*	200.00	
SUPERVISOR FEES 3/10/21				
	JACK BERRY III			400.00 000076

EDEN EDEN HILLS KCOSTA

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPA *** CHECK DATES 03/03/2021 - 05/04/2021 *** GENERAL FUND BANK A GENERAL FUND	ID/COMPUTER CHECK REGISTER	RUN 5/05/21	PAGE 2
CHECK VEND#INVOICEEXPENSED TO VENDOR NA DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	AME STATUS	AMOUNT	CHECK AMOUNT #
4/21/21 00005 1/13/21 MC011320 202101 310-51300-11000	*	200.00	
SUPERVISOR FEES 1/13/21 3/10/21 MC031020 202103 310-51300-11000 SUPERVISOR FEES 3/10/21	*	200.00	
MATTHEW CASSIDY			400.00 000077
4/21/21 00001 1/13/21 RH011320 202101 310-51300-11000 SUPERVISOR FEES 1/13/21	*	200.00	
3/10/21 RH031020 202103 310-51300-11000 SUPERVISOR FEES 3/10/21	*	200.00	
RENNIE HEATH			400.00 000078
4/21/21 00010 3/31/21 1045947 202103 310-51300-48000 NOT OF BOS MEETING MAR 21	*	1,198.17	
THE LEDGER/NEWS CHIEF	F 		1,198.17 000079
T	OTAL FOR BANK A	16,429.15	
т	OTAL FOR REGISTER	16,429.15	

EDEN EDEN HILLS KCOSTA

SECTION 2

Community Development District

Unaudited Financial Reporting

March 31, 2021



Table of Contents

1	Balance Sheet
2-3	General Fund
4	Debt Service Fund - Series 2020
5	Capital Projects Fund - Series 2020
6	Month to Month
7	Long Term Debt Report

Community Development District

Combined Balance Sheet

March 31, 2021

	(General Fund	De	ebt Service Fund	Cap	ital Projects Fund	Goveri	Totals nmental Funds
Assets:								
Cash								
Operating Account	\$	24,092	\$	-	\$	-	\$	24,092
<u>Series 2020</u>								
Reserve	\$	-	\$	172,075	\$	-	\$	172,075
Revenue	\$	-	\$	4	\$	-	\$	4
Interest	\$	-	\$	49,946	\$	-	\$	49,946
Construction	\$	-	\$	-	\$	347,189	\$	347,189
Cost of Issuance	\$	-	\$	-	\$	900	\$	900
Total Assets	\$	24,092	\$	222,024	\$	348,089	\$	594,205
Liabilities:								
	¢	15,814	¢		\$		\$	15,814
Accounts Payable Retainage Payable	\$ \$	15,014	\$ \$	-	э \$	- 40,475	э \$	40,475
	» \$	-	э \$	-	э \$	-	э \$	
Due to Developer	\$	-	2	-	\$	378,372	\$	378,372
Total Liabilities	\$	15,814	\$	-	\$	418,847	\$	434,661
Fund Balances:								
Unassigned	\$	8,278	\$	_	\$	-	\$	8,278
Restricted for Debt Service	\$	-	\$	222,024	\$	-	\$	222,024
Assigned for Capital Projects	\$	-	\$,	\$	(70,758)	\$	(70,758)
Total Fund Balances	\$	8,278	\$	222,024	\$	(70,758)	\$	159,544
Total Liabilities & Fund Balance	\$	24,092	\$	222,024	\$	348,089	\$	594,205

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted		Pror	ated Budget		Actual			
		Budget	Thru	u 03/31/21	Thru	u 03/31/21	V	ariance	
Revenues									
Developer Contributions	\$	184,965	\$	40,000	\$	40,000	\$	-	
Total Revenues	\$	184,965	\$	40,000	\$	40,000	\$	-	
Expenditures:									
General & Administrative:									
Supervisor Fees	\$	12,000	\$	6,000	\$	2,000	\$	4,000	
Engineering	\$	20,000	\$	-	\$	-	\$	-	
Attorney	\$	25,000	\$	12,500	\$	6,531	\$	5,969	
Annual Audit	\$	3,000	\$	\$-		-	\$	-	
Assessment Administration	\$	5,000	\$	-	\$	-	\$	-	
Arbitrage	\$	650	\$	-	\$	-	\$	-	
Dissemination	\$	5,000	\$	2,500	\$	1,250	\$	1,250	
Trustee Fees	\$	3,550	\$	-	\$	-	\$	-	
Management Fees	\$	35,000	\$	17,500	\$	17,500	\$	(0)	
Information Technology	\$	2,350	\$	600	\$	600	\$	-	
Telephone	\$	250	\$	125	\$	7	\$	118	
Postage & Delivery	\$	850	\$	425	\$	11	\$	414	
Insurance	\$	5,000	\$	5,000	\$	5,000	\$	-	
Printing & Binding	\$	1,000	\$	17	\$	17	\$	-	
Legal Advertising	\$	10,000	\$	2,492	\$	2,492	\$	\$ -	
Other Current Charges	\$	1,000	\$	746	\$	746	\$	-	
Boundary Amendment Expenses	\$	-	\$	-	\$	5,825	\$	(5,825)	
Office Supplies	\$	500	\$	250	\$	8	\$	242	
Travel Per Diem	\$	550	\$	-	\$	-	\$	-	
Dues, Licenses & Subscriptions	\$	175	\$	175	\$	175	\$	-	
Total General & Administrative:	\$	130,875	\$	48,330	\$	42,162	\$	6,168	

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

	 Adopted	Pror	ated Budget		Actual		
	Budget	Thru	u 03/31/21	Thru	u 03/31/21	V	/ariance
Operations and Maintenance Expenses							
Field Services							
Property Insurance	\$ 5,000	\$	5,000	\$	-	\$	5,000
Field Management	\$ 10,000	\$	2,500	\$	-	\$	2,500
Landscape Maintenance	\$ 18,640	\$	4,660	\$	-	\$	4,660
Landscape Replacement	\$ 2,000	\$	500	\$	-	\$	500
Streetlights	\$ 8,400	\$	2,100	\$	-	\$	2,100
Electric	\$ 1,500	\$	375	\$	-	\$	375
Water & Sewer	\$ 700	\$	175	\$	-	\$	175
Sidewalk & Asphalt Maintenance	\$ 350	\$	88	\$	-	\$	88
Irrigation Repairs	\$ 2,000	\$	500	\$	-	\$	500
General Repairs & Maintenance	\$ 3,500	\$	875	\$	-	\$	875
Contingency	\$ 2,000	\$	500	\$	-	\$	500
Total Operations and Maintenance Expenses	\$ 54,090	\$	17,273	\$	-	\$	17,273
Total Expenditures	\$ 184,965	\$	65,603	\$	42,162	\$	23,440
Excess Revenues (Expenditures)	\$ 			\$	(2,162)		
Excess Revenues (Expenditures)	 			Ŷ	(2,102)		
Fund Balance - Beginning	\$ -			\$	10,440		
Fund Balance - Ending	\$ -			\$	8,278		

Community Development District

Debt Service Fund - Series 2020

Statement of Revenues, Expenditures, and Changes in Fund Balance

	Adopted			d Budget		Actual		
	Bu	dget	Thru 03	3/31/21	Thru	1 03/31/21	Ţ	/ariance
Revenues								
Interest	\$	-	\$	-	\$	4	\$	4
Total Revenues	\$	-	\$	-	\$	4	\$	4
Expenditures:								
Interest - 11/1	\$	-	\$	-	\$	-	\$	-
Principal - 5/1	\$	-	\$	-	\$	-	\$	-
Interest - 5/1	\$	-	\$	-	\$	-	\$	-
Total Expenditures	\$	-	\$	-	\$	-	\$	-
Other Financing Sources/(Uses)								
Bond Proceeds	\$	-	\$	-	\$	222,021	\$	222,021
Total Other Financing Sources (Uses)	\$	-	\$	-	\$	222,021	\$	222,021
Excess Revenues (Expenditures)	\$	-			\$	222,024		
Fund Balance - Beginning	\$	-			\$	-		
Fund Balance - Ending	\$	-			\$	222,024		

Community Development District

Capital Projects Fund - Series 2020

Statement of Revenues, Expenditures, and Changes in Fund Balance

	pted lget	d Budget 3/31/21	Thi	Actual ru 03/31/21	Variance
Revenues					
Interest	\$ -	\$ -	\$	16	\$ 16
Total Revenues	\$ -	\$ -	\$	16	\$ 16
Expenditures:					
Capital Outlay	\$ -	\$ -	\$	1,762,476	\$ (1,762,476)
Capital Outlay - Cost of Issuance	\$ -	\$ -	\$	262,276	\$ (262,276)
Total Expenditures	\$ -	\$ -	\$	2,024,752	\$ (2,024,752)
Other Financing Sources/(Uses)					
Bond Proceeds	\$ -	\$ -	\$	2,727,979	\$ 2,727,979
Bond Premium	\$ -	\$ -	\$	9,121	\$ 9,121
Total Other Financing Sources (Uses)	\$ -	\$ -	\$	2,737,100	\$ 2,737,100
Excess Revenues (Expenditures)	\$ -		\$	712,364	
Fund Balance - Beginning	\$ -		\$	(783,123)	
Fund Balance - Ending	\$ -		\$	(70,758)	

Community Development District

Month to Month

	0ct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug Se	р	Total
Revenues													
Developer Contributions	\$ 20,000 \$	- \$	- \$	- \$	20,000 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	40,000
Total Revenues	\$ 20,000 \$	- \$	- \$	- \$	20,000 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	40,000
Expenditures:													
<u>General & Administrative:</u>													
Supervisor Fees	\$ - \$	800 \$	- \$	600 \$	- \$	600 \$	- \$	- \$	- \$	- \$	- \$	- \$	2,000
Engineering	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Attorney	\$ 266 \$	2,560 \$	1,300 \$	2,406 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	6,531
Annual Audit	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Assessment Administration	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Arbitrage	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Dissemination	\$ - \$	- \$	- \$	417 \$	417 \$	417 \$	- \$	- \$	- \$	- \$	- \$	- \$	1,250
Trustee Fees	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Management Fees	\$ 2,917 \$	2,917 \$	2,917 \$	2,917 \$	2,917 \$	2,917 \$	- \$	- \$	- \$	- \$	- \$	- \$	17,500
Information Technology	\$ 100 \$	100 \$	100 \$	100 \$	100 \$	100 \$	- \$	- \$	- \$	- \$	- \$	- \$	600
Telephone	\$ 7 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	7
Postage & Delivery	\$ 2 \$	1 \$	1 \$	1 \$	- \$	7 \$	- \$	- \$	- \$	- \$	- \$	- \$	11
Insurance	\$ 5,000 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	5,000
Printing & Binding	\$ - \$	- \$	3 \$	5 \$	9 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	17
Legal Advertising	\$ - \$	810 \$	- \$	485 \$	- \$	1,198 \$	- \$	- \$	- \$	- \$	- \$	- \$	2,492
Other Current Charges	\$ - \$	265 \$	120 \$	120 \$	120 \$	120 \$	- \$	- \$	- \$	- \$	- \$	- \$	746
Boundary Amendment Expenses	\$ - \$	- \$	163 \$	4,162 \$	1,500 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	5,825
Office Supplies	\$ 0 \$	0 \$	3 \$	3 \$	3 \$	0 \$	- \$	- \$	- \$	- \$	- \$	- \$	8
Travel Per Diem	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Dues, Licenses & Subscriptions	\$ 175 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	175
Total General & Administrative:	\$ 8,466 \$	7,452 \$	4,606 \$	11,213 \$	5,065 \$	5,359 \$	- \$	- \$	- \$	- \$	- \$	- \$	42,162
Operations and Maintenance Expenses													
Field Services													
Property Insurance	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Field Management	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Landscape Maintenance	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Landscape Replacement	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Streetlights	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Electric	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Water & Sewer	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Sidewalk & Asphalt Maintenance	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Irrigation Repairs	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
General Repairs & Maintenance	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Contingency	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Total Maintenance	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
Total Expenditures	\$ 8,466 \$	7,452 \$	4,606 \$	11,213 \$	5,065 \$	5,359 \$	- \$	- \$	- \$	- \$	- \$	- \$	42,162
Excess Revenues (Expenditures)	\$ 11,534 \$	(7,452) \$	(4,606) \$	(11,213) \$	14,935 \$	(5,359) \$	- \$	- \$	- \$	- \$	- \$	- \$	(2,162)

VillaMar

Community Development District

Long Term Debt Report

SERIES 2020, SPECIAL ASSESSMENT REVENUE BONDS

INTEREST RATE: 2.750%, 3.250%, 4.000%, 4.125% MATURITY DATE: 5/1/2050 RESERVE FUND DEFINITION MAXIMUM ANNUAL DEBT SERVICE RESERVE FUND REQUIREMENT \$415,713 RESERVE FUND BALANCE \$418,364 BONDS OUTSTANDING - 11/24/20 \$2,950,000 CURRENT BONDS OUTSTANDING

SECTION 3

Requisition	Payee/Vendor	Amount
23	Highland Sumner, LLC	\$ 3,000.00
24	Tucker Paving, Inc.	\$ 139,768.70
25	Innovations Design Group	\$ 3,500.00
26	Highland Sumner	\$ 3,000.00
27	Tucker Paving, Inc.	\$ 155,826.37
28	Highland Sumner	\$ 3,000.00
29	Highland Sumner	\$ 3,000.00
30	Innovations Design Group	\$ 9,600.00
31	Tucker Paving, Inc.	\$ 145,578.25
32	Wood & Associates Engineering	\$ 2,000.00
33	Danielle Fence	\$ 19,426.55
34	Wood & Associates Engineering	\$ 3,245.00
35	Highland Sumner, LLC	\$ 3,000.00
36	HUB International Midwest West	\$ 32,695.00
37	Highland Sumner, LLC	\$ 3,000.00
	TOTAL	\$ 529,639.87

SECTION 4



RECEIVED

MAY **0 3** 2021

BY:_____

Samantha Hoxie – Recording Secretary Eden Hills CDD Office 219 E. Livingston Street Orlando, Florida 32801-1508

RE: Eden Hills Community Development District Registered Voters

Dear Ms. Hoxie,

April 21, 2021

In response to your request, there are currently no voters within the Eden Hills Community Development District as of April 15, 2021.

Please do not hesitate to contact us if we can be of further assistance.

Sincerely,

ou Edwards

Lori Edwards Supervisor of Elections Polk County, Florida

P.O. Box 1460, Bartow, FL 33831 PHONE: (863) 534-5888 Fax: (863) 845-2718 **PolkElections.com**

Para asistencia en Español, por favor de llamar al (863) 534-5888